

Risk assessment

Name of activity, event, and location	Cub SPLASH 20/06/2025 – 22/06/2025	Date of risk assessment	14/06/2025 Updates in Blue	Name of person doing this risk assessment	R South
		Date of next review	01/01/2025		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Traffic Movements General possibility of accident/injury	young people, adult volunteers,	<p>Vehicles entering LOPC to be entered into a one-way loop for drop off only in the morning.</p> <p>In evening vehicles to be passed to parking area under 1 way control with Stop/Go control</p> <p>In the event of accident or injury, standard procedure per purple card to be followed.</p> <p>Parents and leaders have been requested to adopt a Left turn only approach for entry to and exit from the LOPC entry.</p> <p>Parents have been asked to arrive in time slots to avoid excessive numbers and to car share with others where possible</p>	<p>All persons involved in traffic control to wear High Vis vest as a minimum. All to be briefed on methods to be used. Also to be made aware of need to not block Loughborough Rd back onto Redhill circle. In event of this, gates to be closed and traffic to be requested to move to sideroads or go around the block to keep traffic moving.</p> <p>Prepare signs to instruct this need.</p>
Possibility of covid infection	young people, adult volunteers,	Practice good overall hygiene and normal social activities. Ensure all are aware of need for clean loos and shared areas	<p>All efforts will be made to allow distancing to be practiced.</p> <p>Activities are outdoor and thus generally of low risk of transmission.</p>
Possible Hypothermia / Hyperthermia or Sunburn	young people, adult volunteers,	<p>Any person seen to be suffering from Hypo-thermia or its onset is to be taken into a warm environment EG 1st aid room and wrapped to aid recover. Kit list with recommended clothing and other kit items has been issued to leaders</p> <p>Persons thought to be suffering from Hyperthermia shall be removed to a cooler location under cover and helped to cool down</p>	<p>Space blankets to be issued to all activities on water for instructor use.</p> <p>Outdoor classrooms can provide space for large numbers to shelter.</p>
Persons getting lost	young people, adult volunteers,	<p>Any lost individuals should be take to the main office area where a central register should enable safe return.</p> <p>Entry gates to be closed at all times between 7:00am and 8:00pm. Gate watch to be in place</p>	Ensure list up to date. Chase up leaders who have not returned list
Water hazards	young people, adult volunteers,	All persons near to water eg, launch slopes or nearer than 1m of un fenced edge must wear an appropriate Bouyancy aid (BA) Landside activity leaders have access to throwlines and rescue aids.	<p>Anyone witnessing such behavior shall instruct BA to be worn.</p> <p>Waterside areas bordering evening activities to be roped off and leader posted to ensure access to waterside not attempted by YP</p>

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

UKHQ template published September 2020



Risk assessment

Social problems .	Young People	Return to attending leaders for contact with parents.	
Young persons leaving site without leader authorisation	Young people	Gates to be kept closed at all times during the period of the camp. Gates to be monitored for persons requiring access to visit site for authorised pick up or entry.	Leaders to be reminded at start of camp that persons attempting to leave the premises without authorisation will have their parents/guardians contacted and requested to pick them up
Weather extreme - Rain	All on camp	In the event of extreme weather being forecast such as heavy continuous rain then a watch will be kept on river level monitoring in order to anticipate any possible flooding event. Camp goers followed by equipment will be alerted and removed from the affected areas into raised buildings. Group leaders will be requested to contact parents for collection	
Weather extreme - Heat	All on camp	<ul style="list-style-type: none"> In the event of extreme heat being forecast, all attending groups will be required to bring adequate sun shelters and water containers to ensure young people remain hydrated and protected throughout the day. All young people must be reminded in advance to bring and regularly apply high-factor sun cream, wear a suitable sun hat, and carry a refillable water bottle. Leaders will be responsible for monitoring the wellbeing of their young people throughout the day, encouraging regular hydration, shade breaks, and sun protection. Additional shaded rest areas and access to drinking water will be made available on-site where possible. 	
General Health problems, Sickness, Accident etc	All on camp	All leaders hold First Responder as part of leader required training. In the event of Accident , assessment and any emergency first aid should be conducted at the site of the accident. Once assessment has been made then either the emergency services should be contacted by the leader attending if required or if minor the person should be brought to the First aid room for treatment to be recorded and recovery/observation/discharge to be made as appropriate.	
Fire	All on camp	In the event of a fire occurring in any section of camp then all persons are to assemble in the designated assembly area for the camp by Group and/or Activity team. Groups are to assemble and account for all persons in their group. Activity team leaders are to account for all members of their team. Emergency services to be contacted and kept informed.	
Refer to individual activity risk assessments for specific activity		Risk assessments for Climbing activities, Mountain bikes, shooting, Archery, Tomahawks, water activities to be briefed and followed on the appropriate activity.	
Showers		<ul style="list-style-type: none"> Young people will be encouraged to dry and change within their designated group shelters where feasible, to minimise congestion and privacy concerns in shared facilities. 	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

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		<ul style="list-style-type: none">• If showers are required, young people will be reminded to respect the privacy of others and to avoid inappropriate behaviour, including tampering with or opening shower curtains in use.• The shower blocks will be monitored at all times during use. Two leaders will be stationed at the top of the access ramp to provide supervision.• If any inappropriate behaviour or mischief is heard from inside the facilities, two leaders (of appropriate gender and in accordance with POR and safeguarding protocols) will enter the changing area to intervene and ask those involved to leave immediately.• All leaders involved in supervision will be briefed on safeguarding procedures, appropriate boundaries, and escalation protocols.	
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You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

UKHQ template published September 2020

Risk assessment – Campsite - general

Name of activity, event, and location	YL on Cub SPLASH 20th - 22th June 2025 LOPC - Leicester	Date of risk assessment	15.06.2025 - reviewed	Name of person doing this risk assessment	Kristy Eagles Reviewed by Scott McLaren
		Date of next review	01.06.2025 (or each term or when a significant change occurs)		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.	For example: young people, leaders, visitors	Controls are ways of making the activity safer by removing or reducing the risk from it. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review.
Site features – Risk of injuries from:	All present	Check out the access to site, the boundaries and any features that may present a risk – for example: activity areas, rock edges, rivers, ponds/lakes. Be aware of maintenance areas, machinery etc. and warn YP. Be clear on arrival if any areas are out of bounds to campers when unsupervised Ensure appropriate footwear is worn at all times. Avoid bare feet unless activity specific.	
Water & Waste – Infection & vermin	All present	Confirm there is an appropriate source of fresh, drinkable water. Become familiar with system/area in place for disposing of waste water and food and packaging. Recycling protocol.	
Toilets & showers –	Young people and leaders	Ensure toilet facilities provide appropriate use by dividing sexes and adults/YP as much as possible.	
Covid considerations – Risk of spread of infection		Ask anyone showing signs of infection or with family members showing signs of infection not to attend. Detailed attendee list for camp to be maintained by leader team. Ensure all YP and adult contact details are up to date	

Risk assessment – Campsite - general

Tentage, guy lines, trip hazards, Items stored at low leve	Young people and leaders	YL to be told not to climb on stacked logs. Running around tents not allowed	
Sleeping facilities - Safeguarding issues	Young people and leaders	Ensure sleeping facilities provide appropriate division of adults and YP.	
Food – Food poisoning	Young people and leaders	Plan menu to suit facilities available. Ensure correct storage of food. All to clean hands thoroughly before preparing or consuming food	
Tables – Risk of collapse during cooking and activity		Check tables are properly and safely put up, eg: legs locked, trestles stable.	
Cooking –	Young people and leaders	Cooking will be in the cabin by camp leadership team – fire blanket / extinguisher checked before event. Keep cooking area clear of obstructions and ensure YP supervised	
First Aid		First aid kit in camp –call First Aid leader if required.	
Using Open Fires / BBQs Risk of burns from mistakes or misuse. Starting fires - creating sparks	All present	Restrict access by using in a defined area. Leader supervision. . Keep area around the fire free of trip hazards Keep woodpile well away from the fire - at least 2 metres Brief YP on safe use of cooking equipment or fire before use and on the possible dangers of firelighting. Rules for firelighting including – for example: no picking up burning wood; no throwing objects onto the fire; hold wood at one end and lower onto the fire with your fingers near the ground. No removing wood from the fire once it has been put on. Do NOT use accelerants on the fire (any substance or mixture that accelerates or speeds the development and escalation of fire) – such as petrol, lighter fuel and other spirits.	

Risk assessment – Campsite - general

		<p>Avoid loose clothing around fires – watch out for open coats, sleeves and scarves. Tuck them in and keep coats, hoodies fastened. Tie back loose hair. Do not reach over fires or flames.</p> <p>Fire buckets to be placed near to fire</p>	
Bugs & Dirt – Dirty utensils Hygiene Food poisoning		<p>Leaders ensure good hygiene standards and brief YP on the importance of maintaining throughout camp.</p> <p>Wash hands after going to loo and all field activities and before eating. Hand washing area set up and regularly maintained by leader team.</p> <p>Make sure to use clean cooking / eating utensils.</p>	
Axe and saw – risk of injury to non-participants or observers.	All present	<p>Create a safe cutting area for safe size and distances.</p> <p>Ensure all equipment is kept secure when not in use and supervise when being used.</p>	
Appropriate adults – Injuries from poor management of camp, activities and facilities	All adults	<p>Ensure all leaders and adult helpers have completed appropriate enquiries.</p> <p>Event run by a leader with correct Nights Away Permit.</p> <p>Nights Away risk assessment logged with DC.</p> <p>Event plan to allow for down time for leaders if needed.</p> <p>YL free time managed to avoid accidents</p>	Done
Activities		<p>Separate risk assessments for activities.</p> <p>Camp site RA followed for activities on site</p>	
Incidents – Risk of prolonged/increased injuries from lack of management		<p>Suitable first aid cover is in place.</p> <p>Details of emergency department of hospital and local doctors.</p> <p>Ensure robust InTouch process is in place</p> <p>Medication to be stored securely and leaders to supervise schedule of taking medicines</p> <p>Be aware of additional environmental hazards</p>	

Leicestershire Scouts

Risk Assessment (OSM)	General Games	Date of risk assessment	9 th June 2024	Name of person doing this risk assessment	Scott McLaren
Category (OSM)	Activities	Date of next review	9 th June 2026	Check By	Richard South

	Hazard	Who might be harmed ?	Is the risk adequately controlled, or is more needed	Review
Running around Games eg Mr/miss Young People; Heads & tails; Traffic lights; Tunnel tag; Stop the ball; Secret weapon; Frost & sun	Slips, trips, collisions	Young People	Make sure Young People have sensible footwear on. No running in stocking feet. Remind Young People to take care.	
Ball games eg Stop the ball Head it & catch it Clap & catch Blanket volleyball	Hit by ball	Young People	Ensure a soft ball is used for these games	
Tunnel tag	Kick	Young People	Remind Young People at beginning of game and throughout that they must not move their feet until the other Young Person is completely through their legs	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

Based on the UKHQ template published September 2020

Squeak piggy squeak	Collisions	Young People	Leader to assist blindfolded Young People	
Young People blow Tunnel tag	Scraped knees	Young People	Ensure grass is cleared of any debris	
Bomb the bottle	Falls from chair	Young People	An adult or young leader must be stood at the side of Young People standing on chair	
	Getting hit by the “bomb”	Anyone	Only use beanbags and monitor how Young People are throwing the “bomb”	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

Based on the UKHQ template published September 2020

Leicestershire Scouts

Risk Assessment (OSM)	Widegame	Date of risk assessment	9 th June 2024 Checked (15/06/2025)	Name of person doing this risk assessment	Scott McLaren
Category (OSM)	Activities	Date of next review	9 th June 2026	Check By	Richard South

Hazard	Who might be harmed?	Is the risk adequately controlled, or is more needed?	Review and revision
Behaviour	Everyone	Leader to discuss appropriate behaviour and expectations prior to leaving.	
Area for playing the game	Young people, leaders, adult helpers	Adults to ensure that area is clear of dangerous debris eg broken bottles, dog mess etc Leader to define the playing area. Discuss hazards eg stinging nettles, thorns on bushes Adults to spread themselves around the playing area.	
Lost Young person	Young people, leaders, adult helpers	Leaders, adults and young people advised at start of activity, when they need to be back at central gathering point Whistle/ horn to signal an end to the game or break in the game. Head counts at regular intervals and before leaving the area. Adults to be vigilant during the game play.	
Slips trips and falls	Young people, leaders, adult helpers	Leader to remind young people about uneven ground / rabbit holes / tree roots and dog poo etc. Leader in charge to carry mobile phone Small First Aid kit/water bottle to be carried. Home contact numbers in First Aid Kit At least 1 adult with first response training.	

Hazard	Who might be harmed?	Is the risk adequately controlled, or is more needed?	Review and revision
Nettle Stings/ Scratches / Bee and wasp stings	Everyone	Leader to remind Young people of the danger areas and wear sensible clothing.	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

Based on the UKHQ template published September 2020

Leicestershire Scouts

Risk Assessment (OSM)	Fire Lighting / Cooking on Fires	Date of risk assessment	9 th June 2024 Checked (15/06/2025)	Name of person doing this risk assessment	Scott McLaren
Category (OSM)	Activities	Date of next review	9 th June 2026	Check By	Richard South

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Leaders not qualified to run activity leading to injury	Young people Leaders	<ul style="list-style-type: none"> Designated Leader In Charge. Planning and Preparation materials shared between all leaders. Clear roles and responsibilities during the activity. Risk Assessment Shared. 	
Young people not aware of safety rules leading to injury	Young people Leaders	<ul style="list-style-type: none"> Clear briefing before activity by Leader In Charge to include instructions about no neckers, no running, water buckets, not to touch bricks / cooking equipment, location of PPE, requirement to tell a leader if burnt. 	
Overexcitement and not following rules or instructions leading to injury	Young people Leaders	<ul style="list-style-type: none"> Section code of conduct in place to set clear expectations of behaviour. Explain the activity clearly using age-appropriate language. Young people to be reminded about behaviour expectations before activity. Monitor the mood level throughout the activity. Use a clear communication to stop the activity – everyone should stop and as they hear two blasts on the whistle or anyone shouting stop. 	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

Based on the UKHQ template published September 2020

Risk of injuries whilst setting up activity	Young people Leaders	<ul style="list-style-type: none"> Leaders and Young Leaders oversee setting up and moving tables and chairs. Tables to be set out at the start of the activity 	
		<ul style="list-style-type: none"> No one carries tables alone – at least two people carry each table. No Beavers to move tables. First aid if required. 	
General risk of slips, trips, or falls, and injuries caused by collecting and handling wood	Young people Leaders	<ul style="list-style-type: none"> Ensure adult supervision at all times Make young people aware of any specific dangers e.g, likelihood of nails in woodpile. No running at any time between fires or whilst collecting wood. 	
Risk of burns from matches / firelighters	Young people Leaders	<ul style="list-style-type: none"> If applicable, give a demonstration on the safe use of matches or other fire lighting equipment. Young people to be supervised when lighting fires. Consider closer supervision for children with SEN. First aid if required. 	
Risk of burns from campfire / cooking fire	Young people Leaders	<ul style="list-style-type: none"> Make sure that fires are well spaced and that there is an adequate escape route from each fire. A maximum of 4 young people per fire / trangia / kelly kettle. Consider closer supervision for children with SEN. 1 water bucket per 2 fires as a minimum and water buckets to be close to fires, and if necessary illuminated if dark. Clear rules about behaviour close to fire and not reaching over / into fire or running around. PPE (as appropriate) to be available to adults and young people. Out of bounds areas to be clearly marked / indicated. 	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

Based on the UKHQ template published September 2020

		<ul style="list-style-type: none"> Young people to be seated well back from the fire (campfires). Fire buckets to be used for burns/scalds first aid in first instance. First aid if required. 	
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Risk of clothing catching fire	Young people Leaders	<ul style="list-style-type: none"> Ensure young people maintain a safe distance from the fire as far as possible. Ensure appropriate clothing is worn (e.g. no shell suits or nylon), and that hair is tied back. No neckers to be worn around any campfire or cooking fire. Clear rules about behaviour close to fire and not reaching over / into fire or running around. Fire buckets to be used for burns/scalds first aid in the first instance. Fire blanket available. 	
Allergic reactions including food poisoning	Young people Leaders	<ul style="list-style-type: none"> Allergy information to be considered prior to activity and no allergens to be included in activity. Hands to be properly washed by all people who are preparing or serving food. Leader responsible for overseeing food preparation to ensure food is correctly prepared. Knives and utensils to be washed between use on raw and cooked foods. Different chopping boards to be used for raw and cooked foods. No cross contamination. 	
Risk of burns or scalds whilst cooking	Young people Leaders	<ul style="list-style-type: none"> Consider closer supervision for children with SEN. PPE to be provided for handling cookware and saucepans. First aid if required. 	
Out of control fires	Young people Leaders	<ul style="list-style-type: none"> Fire site to be clear of combustible material near the fire. 	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

Based on the UKHQ template published September 2020

		<ul style="list-style-type: none"> • Small campfires / cooking fires will be built, not bonfires. • Prevailing direction and strength of wind to be checked prior to activity. • A bucket of water to be available to damp down any fire as may be required. • All fires to be completely extinguished and damped down when finished. 	
		<ul style="list-style-type: none"> • If fire gets out of control, evacuate young people and leaders to assembly point. Move adults and young people away from any danger. • If fire gets out of control use water to control if safe to do so. • If fire spreads and if necessary call 999. 	
Other unforeseen hazards	Young people Leaders	<ul style="list-style-type: none"> • Dynamic risk assessment to be performed by all leaders in line with TSA guidelines. • Hazards to be shared with other leaders and appropriate mitigation to be actioned. 	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

Based on the UKHQ template published September 2020

Leicestershire Scouts

Risk Assessment (OSM)	Air Rifle Shooting	Date of risk assessment	15.03.2012 Checked (15/06/2025)	Name of person doing this risk assessment	Paul Jennings / John Jordan
Category (OSM)	Activities	Date of next review	9 th June 2026	Check By	Scott McLaren

Hazard	People at Risk	Control measure	Review date
Range & Terrain Injuries caused by poor range conditions, inadequate safety precautions, inadequate supervision, unsuitable air rifles, stray/ deflected pellets.	Instructors, participants, spectators, bystanders, members of the public	<ol style="list-style-type: none"> 1. All sessions to be run in accordance with site rules and procedures. 2. All sessions to be run according to published best practice as set by the NSRA. 3. Range to be inspected for trip hazards before sessions begin. 4. Appropriate air rifles to be used. 5. Appropriate targets to be used 6. Firers to be briefed to point the air rifle down the range at all times. 7. Range danger areas/exclusion zones to be established and clearly marked out. 8. Spectators restricted to designated viewing areas. 	
Equipment Failure Failure of equipment e.g. targets falling down, faulty air rifles.	Participants, instructors.	<ol style="list-style-type: none"> 1. Targets to be secured in place to prevent falling over. 2. Pre-session checks must be carried out on all equipment. 	

Behaviour Hazards arising from the actions of group members i.e. Overcrowding and Disorderly behaviour.	Everyone involved with the session.	<ol style="list-style-type: none"> 1. Authorized leaders to be in attendance throughout. 2. Maximum group size on firing point not to exceed number of targets 3. Safe waiting area to be set up to avoid overcrowding on the range. 4. Groups to be briefed on standards of expected behaviour. 	
Supervision Incidents caused by a lack of supervision or inadequate supervision	Participant's instructors, members of the public.	<ol style="list-style-type: none"> 1. Only qualified and authorized instructors to run sessions. 2. Instructors to control firers on, during activities and off the shooting range. 3. Instructors to stop all shooting activities immediately if the safety of the range, participants or any other site users/members of the public is compromised. 	
Weather Sessions may become dangerous due to adverse weather conditions	All involved	<ol style="list-style-type: none"> 1. Sessions to be cancelled in the event of adverse weather e.g. High winds, Cross winds, heavy rain, sleet, snow or reduced visibility. 	
Members of the Public Injury to people outside the immediate range.	Individuals approaching / encroaching range areas	<ol style="list-style-type: none"> 1. Range danger areas/exclusion zones to be monitored at all times. 2. Instructors to be watchful for participants aiming obviously high or wide of targets. 3. Sessions to be halted if people are seen straying into range/danger/exclusion areas 	
Equipment Lead Pellets	All	Ensure all participants wash hands at the end of the activity	
Equipment Pellet rebound	All	Protective eye wear, safe distance from targets and apparatus, professionally built range	
Equipment Trapped body parts in gun mechanism	All	Education before shooting and adequate supervision	

Equipment	Individual	Guns cleaned and well maintained. Defect guns taken out of service	
Miss Fire			
Supervision	All	Clear area, seated whilst shooting. No running in rules, supervision	
Trips and Falls			
Supervision	All	Professionally built range including screened waiting area.	
Noise Distractions			

Leicestershire Scouts

Risk Assessment (OSM)	Archery	Date of risk assessment	9 th June 2024 Checked (15/06/2025)	Name of person doing this risk assessment	Scott McLaren
Category (OSM)	Activities	Date of next review	9 th June 2026	Check By	Richard South

Hazards	Controls Used to Reduce Hazard	Description Of Monitoring Required to Maintain Or Reduce Risk Level
Users unfamiliar with the activity & it's safe operation	Activity to start with a safety talk	Instructor to ensure the safety talk is always given at the start of the activity and continue to provide reminders during the activity
Risk of participants being hit by an arrow	No one allowed past the shooting line whilst shooting is in progress. Participants instructed bow is always to face down the range & they understand the 'stop' command. Participants to stand or sit in waiting area until invited to the shooting line	Instructor to be vigilant with all participants & give one to one instruction on the first go
Risk of instructor being hit by an arrow	No one allowed past the shooting line whilst shooting is in progress. Participants instructed bow & arrows must not be handled until instructed to do so.	Instructor to give safety talk first & stress importance of all safety instructions
Fear	Only instructors with activity permit to lead the activity, other leaders to monitor those in the waiting area	Guide & encourage participant but avoid peer pressure

Risk of injury to forearm of arm holding the bow by the string	Instructor to ensure all participants wear a suitable armguard & explain why and how. Everyone to be vigilant and modify the archer's shooting stance to reduce risk of injury	Instructor to be vigilant during the activity that armguards are still on & correctly fitted. Slight changes to archers shooting stance if needed.
Risk of trapped clothing	Instructor to ensure correct clothing is worn before session starts & no loose items around neck or sleeve	Instructor to be vigilant during the activity that clothing has not been changed
Risk of trapped hair or body parts	Instructor to ensure long hair is tied back & participants have correct stance/posture	Instructor to be vigilant during the activity that hair is still safe & instructions are still being followed. Changes to archers shooting stance if needed.
Risk of bow/arrow breaking & injuring participant	Instructor to explain and demonstrate the correct method for use of the equipment & why at start of activity. All equipment MUST be inspected before, during and after the activity. Any damaged equipment is to be removed from use straight away for repair	Instructor to ensure instructions are being followed & take immediate action if not. Instructor to stop shooting and check equipment if they want to check it.
Risk of aluminium poisoning from metalwork	Participants instructed to wash hands before eating & food is not allowed on the range	Ensure food is not brought onto the range & stress the instruction to wash hands after the activity
Risk of injury due to messing about while waiting	Another adult to be present at all times in the waiting area to control and keep discipline among those waiting	Encourage good behaviour of group. Remove unruly members of the group from the activity
Risk of strains or sprains	Ensure participants have warmed up & stretched before taking part & are physically capable	Instructor to check participants loosen up first & that they understand the need to do so

Failure of equipment	Approved equipment used. Equipment maintained & replaced if worn or damaged. Equipment to be inspected before & after every use	Ensure correct equipment is bought, maintained & replaced when necessary. Only qualified instructors to inspect & maintain equipment
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Risk Assessment form

1 Event Organiser and riders

Name of event Charnwood International Camp 2019		Date / Time of event Sun 28th July - Fri 2nd August 2019	
Riders	Estimated No 5 days, 3 sessions x 20 participants	Ability unassessed	Age category 10 -18
Event organiser	Alan Hill 18 Main Street, Dunton Bassett, Lutterworth, LE17 5JN 07711937419	Emergency Home Contact Catherine Hill 01455 209868 / 07769 219189	
Other Leaders	Andy Coker 17 Atkinson Road, Ashby de la Zouch, LE65 2LA 07782350325	Emergency Home Contact	
	Graham Cameron 11 The Drive, Woodhouse Eaves, LE12 8RE 07463 572804	Emergency Home Contact	
	+ 8 others supporting	Emergency Home Contact	
		Emergency Home Contact	
Personnel Affected	Leaders 11	Young Members 300	Visitors Charnwood guests
			Public Not expected

Leicestershire Scouts Mountain Bike Activity Team

2 Track / Course / Circuit

Approximate Route Length 1.5km	Terrain (Surface, hills, gradients) – grass woodland
Mountain Bike Programme	<p>Sunday Taster Session - 3x bikes mounted to Turbo's for static "races"</p> <p>Kit set up – helmets, gloves, bike fit, M check - - 20 minutes</p> <p>Skills Session – circle cycle, brakes & gears, silly cycling (balance), games – 30 minutes</p> <p>Trail riding – one led circuit then free cycling around grass track (supervised) – upto 1hr.</p> <p>Debrief – 10 mins</p>
Max Distance from road	750m

3 Venue

Venue Name & Address	Ludlams Wood Cattows Farm, Sweptstone Road Heather Leicestershire LE67 2RF	Tel No 01530 264200			
Grid Ref	SK 381119	Toilets Available	Yes	Changing rooms available	Yes (Container)
Nearest A&E hospital	Leicester Royal Infirmary	A&E Phone number	0300 303 1573	In case of Emergency	Dial 999

4 First Aid

Name of first aider	Alan Hill Andy Coker	Tel No 07711937419 07782350325
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Leicestershire Scouts Mountain Bike Activity Team

	1. Very Unlikely	2. Unlikely	3. Likely	4. Very Likely	5. Certain
1. Slight Injury	1	2	3	4	5
2. Minor Injury	2	4	6	8	10
3. Injury	3	6	9	12	15
4. Major Injury	4	8	12	16	20
5. Death /Multiple	5	10	15	20	25

RISK RATING:	REVIEW PERIOD:	
HIGH RISK	Intolerable – Do not commence	Not applicable
MED RISK	Tolerable – Reduce where practicable	Upon significant change
LOW RISK	Tolerable – Monitor ensure remains low	Upon significant change

Hazard No.	Hazard	Consequence	Pre-Control Rating L x S = R			Control Measures Employed	Final Risk Rating L x S = R		
Pre ride									
Ability	Riders ability being of a low level	Fall off bike, injury	2	3	6	Initial ride assessment through participants riding in a circle. Lead instructor to make an ongoing assessment of rider participation. Wear helmet, close supervision, coaching of techniques for safety, group management	1	3	3
Size	Bike being too big for participant	Fall off bike, injury	2	3	6	Participant is appropriately sized to the bike pre-riding. Best efforts are made by the instructors to include participant and thus encourage participation if rider is border line however leader to make an ongoing assessment and monitor accordingly.	1	3	3
Clothing & Kit	Helmet fit	Head injury	2	3	6	Cycle helmets are mandatory (except for Sikhs wearing a turban) POR 9.71. Cycle helmet must comply with standard EN1078 and should be in good condition and snug fit. Unfastened the helmet should stay in place when head tipped forward. Ensure helmet is fastened & straps adjusted before riding.	1	1	1
Clothing & Kit	Loose, inappropriate clothing & footwear	Caught in bike mechanisms, fall of bike, injury	2	3	6	Check Scouts clothing is appropriate. Recommend long sleeves to avoid scrapes. Waterproofs if req'd. Gloves should always be worn – to avoid grazed palms. Protective eyewear is advisable if on rough terrain eg trail centres. Use cycle clips or elastic bands to prevent trousers getting trapped in chain. Always wear appropriate footwear eg trainers (not sandals or wellies)	1	3	3
Bike	Faulty equipment	Brakes not working, damaged / broken bike	3	4	12	Maintenance check pre-ride. Check all elements of the bike through an M-check and make necessary fixes.	2	2	4
Leaders	Not appropriately prepared	All above	3	2	6	In all circumstances, properly brief the coaches before the session regarding objectives and safety, then initially brief participants on what we are planning to do and the need to listen carefully and ask questions if they don't understand.	1	2	2

Leicestershire Scouts Mountain Bike Activity Team

Hazard No.	Hazard	Consequence	Pre-Control Rating L x S = R			Control Measures Employed	Final Risk Rating L x S = R		
Skills session						To be conducted in open, flat, traffic free area			
SA1	Cones for slow speed control (weaving)	Fall off bike, minor injury	3	2	6	Wear helmet, close supervision, coaching of techniques for success, clear ground of rocks and other hazards	3	1	3
SA2	Braking technique (on estate track)	Fall off bike, minor injury	2	2	4	Wear helmet, close supervision, coaching of techniques for success, clear ground of rocks and other hazards	2	1	2
SA3	Power assisted front wheel lift (wheelie)	Fall off bike, potentially land on back, injury	3	3	9	Wear helmet, close supervision, coaching of techniques for success, clear ground of rocks and other hazards	2	2	4
SA4	Trackstand (balance skill)	Fall off bike, minor injury	2	2	4	Wear helmet, close supervision, coaching of techniques for success, clear ground of rocks and other hazards	2	1	2
SA5	Ramps & Drop offs	Fall off bike, major injury	2	4	8	Ramps to be sited & secured by Leaders. Leaders to ride pre-event to ensure robust & safe for use. Wear helmet, close supervision, coaching of techniques for success, clear ground of rocks and other hazards. All activity to be "rollable"	2	4	8
Off Road riding									
2	Off road riding – easy terrain	Fall off bike, minor injury	2	3	6	Wear helmet, close supervision, coaching of techniques for safety, group management. Direction arrows to be in place on 1.5m perimeter of Ludlams Wood. MBAT members to be stationed at corners to react. First circuit of Ludlams Wood Led & supervised. Subsequent laps free - riding but supervised	2	2	2
3	Off road riding – technical terrain (rocks, roots, ruts)	Fall off bike, major injury	3	4	12	Wear helmet, close supervision, coaching of techniques for success, group management, control speed (Leader at front), risk assess each section for the Group's abilities, regular safety briefing stops, wear gloves and glasses. Route pre ridden daily. CONFIRM IDENTIFIED broken drains are repaired or covered prior to camp	2	4	8
4	Off road riding – collision with pedestrian or horse	Fall off bike, injury	2	3	6	Wear helmet, close supervision, coaching of techniques for success, group management and control speed. Scenario unlikely as permitted path to be closed for duration. Access to wood is controlled via single bridge at bike meeting point.	1	3	3
5	Riders ability being of a low level	Fall off bike, injury	2	3	6	Skills session pre-riding of the site. Lead instructor to make an assessment of rider participation. Wear helmet, close supervision, coaching of techniques for safety, group management	1	3	3

Leicestershire Scouts Mountain Bike Activity Team

Hazard No.	Hazard	Consequence	Pre-Control Rating L x S = R			Control Measures Employed	Final Risk Rating L x S = R		
6	Faulty equipment	Brakes not working, damaged / broken bike	3	4	12	Maintenance check pre-ride. Check all elements of the bike through an M-check and make necessary fixes.	2	2	4
Bike Maintenance						Leader training activity only. MBAT leaders are advised not to perform maintenance tasks on Scouts personal bikes in line with BC guidelines, unless deemed necessary for safe return to venue.			
BM1	Misuse of tools	cuts & bruises, minor injury	3	3	9	Only bike maintenance tools to be used (eg tyre levers). Only Trained or experienced leader to use correct tools for minor bike repairs.	1	3	3
BM2	mis-assembly of bike	brakes / gears not working, wheel loose, etc	3	4	12	Trained or experienced leader to demonstrate correct method of fixing bike. M-Check to be completed after maintenance.	1	3	3
Taster Session									
TS1	Turbo mounted bike mis-assembled	Fall off bike, minor injury	2	3	6	Trained or experienced leader to demonstrate correct method of fixing bike. M-Check to be completed before assembly.	1	3	3
TS2	Scouts slip off static bike	minor injury	2	3	6	Wear helmet, close supervision, coaching of techniques for success	1	3	3

Risk Assessment – Axe Throwing

(Under 18s will be using rubber chickens, these are still referred to as axes.)

1

Hazard	People At Risk	Control Measures	Review
Equipment failure	Participants	All equipment is to be inspected before set up and logged following the site inspection and replacement policy. Targets, Stands, Tomahawks.	
Weather; sessions may become dangerous due to adverse weather conditions	All Involved	Sessions may have to be cancelled during periods of heavy rain and storms. Dynamic RA to be carried out throughout the activity.	
Hazards arising from the actions of group members: 1. Unauthorised entry into the activity/danger area 2. Retrieval of Tomahawks from target/ground 3. Improper use	All Involved	<ol style="list-style-type: none"> 1. Activity area cordoned off when in use ensuring no possible entry from rear of targets. The waiting area is marked. <ol style="list-style-type: none"> a. The area will be fenced off and the group warned of any hazards. Visual checks of the area by the instructor throughout the session. 2. Retrieval of the Tomahawks will be done by Instructors or following the “Jazz hands procedure”. 3. Members not using the equipment appropriately will be asked to leave the throwing area immediately. 	
Hazards arising from the actions of group members i.e. Overcrowding Disorderly behaviour.	All Involved	<ol style="list-style-type: none"> 1. The group leader must be present during sessions with assistance. 2. Max amount throwing on a range is 3. 3. If overcrowding of the area occurs then refer to EAP 4. If a group member's behaviour becomes dangerous follow the EAP for Disorderly behaviour 	
Sharp Edges on Tomahawks	All Involved	<ol style="list-style-type: none"> 1. Tomahawks to be transported to and from the range by instructors only. Maintain Tomahawks regularly and monitor damage. 	

1



		<ol style="list-style-type: none"> 2. Members are to be shown the correct method of holding, throwing and retrieving Tomahawks from the target. 3. Members are warned of potential risks before the session begins. 4. First Aid box to be taken to range area. 5. Supervision flow instructor. 	
Rebounding Tomahawks	Thrower, Instructor	<ol style="list-style-type: none"> 1. Members to wear suitable footwear so the full foot is covered (no flipflops, crocs, sandals) 2. The throwing line is visible and at a set distance away from the target in accordance with current guidelines 3. Targets are at a set distance apart following current guidelines. 4. Only participants at the throwing line 	
Clashing of Tomahawks	Thrower	<p>Burrs may be caused by Tomahawks clashing, careful retrieval from targets must be carried out. Filing of Tomahawks after the session or before the next session. Instructors should constantly monitor the condition of Tomahawks and replacements sought when needed. Spare Tomahawks available for session</p>	

FLECKNEY TOMAHAWK TASKFORCE



LOPC High Ropes - Risk Assessment – Abseiling, Aerial Trek, Climbing, Crate Stacking, Gladiator, Zip Line

All instructors must *actively and continually risk assess throughout all activities*, taking appropriate action to reduce the risk presented to whoever takes part in the activity and themselves to an acceptable level. All instructors are to take responsibility for the safety of the young people taking part in the activity they are running. Roger Bennett and Phill Sparks can be contacted on their mobiles if needed. All documents presented within this Policy are dynamic, i.e. they are to be updated through discussion between instructors and Roger Bennett/Phill Sparks.

Hazard	Risk	Solution
Instructor and/or participants unaware of hazards and safe working practice.	Injuries caused as a result of poor practice. Anxiety caused by realisation of imminent danger without the means to manage the risks.	All participants are to be accompanied by instructors who are able to risk assess actively on site, have significant <i>instructional</i> experience in the type of environment in which they are working and have been trained, assessed e.g. by appointed technical expert. Instructors should offer an appropriate safety brief taking into account the nature of the client group, their anxieties, their confidence, and their questions. All instructors are to carry appropriate technical and safety equipment for the activity that they are running. All leaders are to ensure that they are not going to be distracted by their mobile phone or other electronic device. All participants required to turn off mobile phones and put them in their bags.
Falling equipment	Injury caused by falling or dropped equipment or impact with wall / climb / someone else wearing a helmet.	All participants, observers and staff are to wear helmets at all times whilst under or approaching the tower. Where possible, all participants should put on helmets first before fitting harnesses, these items to be correctly fitted with straps done up, all the time that they are worn. Participants to wait in the safe area out of reach of falling debris. Loose debris is to be removed, stabilized or avoided to prevent it falling. Towers to be checked daily to ensure equipment is properly fixed. Holds to be tightened if they become loose.

LOPC High Ropes - Risk Assessment – Abseiling, Aerial Trek, Climbing, Crate Stacking, Gladiator, Zip Line

Hazard	Risk	Solution
Heights	Injury caused by a fall from height	<p>Instructors to be fastened to a safety line whilst conducting tasks or leading an activity on the upper levels of the tower. Instructors to take extra care when heading out onto the course using via-ferrata methods.</p> <p>All participants to walk up the staircase in turn, a handrail is available if needed.</p> <p>Participants to stay within the protected areas behind the gates, or on the stairs, until secured to a safety line. They are not to go through the gates until told to do so by an instructor.</p> <p>Instructors must ensure that all participants, themselves and observers are belayed effectively before approaching an edge at height, and before leaving the ground to climb.</p> <p>All participants engaged in climbing or abseiling must be belayed effectively at all times, unless their height is minimal and/or physical support (spotting) can be used.</p> <p>Instructors should ensure that all participants know not to climb unless the instructor is supervising.</p> <p>Instructors must not use their own safety lanyards to protect other users from a fall.</p>
Faulty equipment	Injuries caused by failure of equipment	<p>All equipment will be checked prior to use and faulty items removed from operation.</p> <p>Equipment must be used only for the purpose(s) intended.</p> <p>Equipment must be treated with respect, with care and will be maintained as required to ensure good working order.</p> <p>We recommend using minimal components in the safety system.</p>
Faulty belaying	Injuries caused by failure in the operation of the belay system	<p>Instructors must carefully instruct belayers and observe their practice at all times, or sufficiently regularly to ensure that they <i>maintain</i> good practice.</p> <p>All sub-standard practice by participants must be stopped and corrected immediately.</p> <p>Instructors must check understanding of belay principles and check operation before allowing participants to belay.</p> <p>If a Gri-Gri is used, the dead rope must be held securely behind the belay device at all times whilst belaying is in progress. A Gri-Gri must not be used as a failsafe device.</p> <p>Instructors should be aware that no belay devices are failsafe devices.</p>

LOPC High Ropes - Risk Assessment – Abseiling, Aerial Trek, Climbing, Crate Stacking, Gladiator, Zip Line

Hazard	Risk	Solution
Stuck participant	Anxiety and stress caused by fear	<p>Instructors should make themselves aware of a participant's state of mind, their fears and anxieties.</p> <p>Instructors are to ensure that they have the means to perform a mid-crag rescue at all times.</p> <p>Instructors are to offer appropriate support to enable participants to regain control and retain dignity for themselves.</p>
Jammed abseil device, trapped clothing, jewellery, hair or parts of the body.	Entrapment	<p>Instructors are to ensure that they have the means to perform a mid-crag rescue at all times.</p> <p>Instructors should use a releasable abseil rope as required.</p> <p>Instructor could advise participants to remove any jewellery that increases this risk.</p> <p>Instructor could advise participants to wrap, tuck or hide long hair to reduce the risk of it becoming entangled in the belay or abseil device.</p> <p>Instructors could ensure that loose clothing, toggles, laces, etc. are appropriately tucked away.</p>
Climber/abseiler pendulums or falls	Injuries caused by impact with another object or another person during a swing or fall	<p>Instructors must ensure that the abseiler/climber remains directly below their point of attachment as much as possible.</p> <p>Instructors to maintain appropriately tight belays in a situation where a fall or swing would cause significant impact with another object, especially trees, rock ledges.</p> <p>Instructor to ensure that climbers and abseilers do not move into a position from which a swing or fall will cause an impact with another person.</p> <p>Instructors to ensure appropriate space for a fall/swing where unavoidable, and to ensure that other people do not occupy that space.</p>
Abseiling rapidly	<p>Injuries caused by losing control of the abseil rope</p> <p>Injuries caused by impact with ground or other objects at speed</p>	<p>Instructors should consider using a personal safety device (e.g. shunt, Prussics) whilst abseiling without a belayed safety rope</p> <p>Instructors must ensure that belayers tighten the safety rope so that the abseiler almost stops 2-3 metres from the ground, and is then gently approaches the ground.</p> <p>Belayers are to be exceptionally vigilant at all times and to maintain close control of the abseilers speed by means of well-controlled safety rope (e.g. one with no significant slack).</p>

LOPC High Ropes - Risk Assessment – Abseiling, Aerial Trek, Climbing, Crate Stacking, Gladiator, Zip Line

Hazard	Risk	Solution
Crate Stacking – Falling Crate	Injury caused by falling or dropped crates.	<p>Belay point to be well away from the area of collapse if possible. Instructors to influence design of crate tower to enable prevention and recognition of the tower falling. Other participants to be kept at a safe distance from collapsing tower. Instructors to warn participants to move away if the tower is about to collapse.</p> <p>Manual handling of the crates to be supervised by the instructor. Participants advised not to try and catch the falling crates.</p>
Crate Stacking – pendulum from a falling crate stack.	Injuries caused by impact with another object or another person during a swing or fall	<p>Participants not to hold the rope to assist in climbing up the crate stack. (Doing so slackens the belay rope and means they will drop further when the crate stack falls).</p> <p>Participants told not to push each other on the crate stacking.</p>
Crate Stacking – Lowering Participants	Landing on crates and ropes getting tangled	<p>Participants and ropes must be untangled from each other before being lowered.</p> <p>Landing area must be clear of crates before lowering participants.</p>
Zip Line	Entrapment	<p>Instructors to be aware of the safety hazard of body parts coming close to the trolley.</p> <p>Participants advised to hold on to the rope in front of them if they wish to hold something.</p>
Zip Line	Collision	<p>TOP Instructor to not release safety line until they can see the Zipline is clear or have been given a signal from the Ground Instructor. These are verbal and physical signs.</p>
Zip Line	Falling from height	<p>Instructor must ensure the RIG is locked off before removing the safety line.</p> <p>Ground Instructor MUST ensure a good grip of the rope before the participant operates the RIG.</p> <p>Instructors to issue clear briefing and instructions before and during the activity.</p> <p>Participants to be told to wait until the TOP ZIP LINE Instructor collects them 1 at a TIME</p>

LOPC High Ropes - Risk Assessment – Abseiling, Aerial Trek, Climbing, Crate Stacking, Gladiator, Zip Line

Hazard	Risk	Solution
Gladiator	Trapped fingers	Participants briefed to avoid holding chains and metal rings on the course. Instructor to monitor throughout.
Gladiator	Stuck participant or ropes	Participants briefed to stay on one side of the equipment, not to pass to the other side. Instructor to monitor throughout. When lowering, the instructor must control the dead rope to prevent participants being lowered through the equipment or getting stuck on the way down.
Aerial Trek	Carabiner failure	Instructors to follow setup procedure to ensure carabiners remain done up and working throughout.
Aerial Trek	Injury requiring evacuation to the ground	Instructors to follow rescue procedure if an evacuation to ground is needed. Rescue bag to be ready and available throughout Aerial Trek operation. Lower Trek – participants asked to have 1 person per intermediate platform to allow instructor to pass. Upper Trek - ensure there is always a spare trolley in the tower in case of rescue.
Aerial Trek	Entrapment	Instructors to brief and monitor participants in correct flow around the courses to ensure they do not get their rope tangled or themselves stuck. These include... <ul style="list-style-type: none"> • Facing outwards where possible and not weaving between ropes. • Not passing other users. • Lower, Chair – in and out (not through). • Upper, 'X' – keeping feet low (on the cable). • Upper, net – keeping feet low (not climbing up).

Hotdoggers Paddlesport Risk Assessment

Applicable to paddling sessions at LOPC, including but not limited to canoes, kayaks, bell boats, SUPs, raft building at LOPC

Date of last review – June 18th 2025

Risk assessment completed by Jeremy Pole

Hazard or Guidance	Who is at risk?	How are the risks already controlled?	What extra controls are needed?	Dynamic RA considerations
General risks for site	All	Follow the LOPC site-specific risk assessment for safe access and conduct on-site.	Ongoing monitoring and adherence to LOPC guidelines.	Any updates to LOPC procedures or site layout.
General risks for paddlesports	All	<ul style="list-style-type: none">- Recommended group size is up to 20; larger groups should be split for effective supervision.- Sessions are tailored by age group: younger participants (e.g., Beavers) use multi-person craft with adult supervision; older groups may use solo craft depending on conditions.- Changing facilities and showers are available. Participants should arrive ready to paddle and be prepared to travel home in the same kit.	Ensure group sizes and craft types are appropriate for the age and ability of participants, and weather conditions.	Weather conditions or group composition may require adjustments to craft selection or session structure.
Appropriate clothing/kit - Participants	All	<ul style="list-style-type: none">- Participants must wear suitable clothing for water activities and weather conditions (synthetic materials preferred; avoid cotton and wool).- Long trousers (no jeans or heavy joggers), warm layers, windproof jackets (hoods tucked in), water shoes or old	Leaders to check clothing before the session and ensure compliance.	Weather changes or participant needs may require additional clothing checks or kit adjustments.

		<p>trainers (no boots, flip-flops, or wellies), and a hat or cap.</p> <ul style="list-style-type: none"> - Glasses must be secured with a strap or string. - Bring a towel, shower gel, and a full change of clothes. - Buoyancy aids (BAs) are provided and must be worn at all times. 		
Appropriate clothing/kit - Leaders	Leaders	<ul style="list-style-type: none"> -Each group must have at least one leader carrying a suitable first aid kit and paddle specific safety/rescue kit such as throw lines, tapes, and spare paddles, and a fully charged mobile phone. - For sessions where the group will paddle more than an hour away from LOPC spare clothes and food/water should be carried by a leader. 	Ensure leaders are briefed on emergency procedures and kit contents.	Group size or session type may require additional first aid resources.
Water / Drowning	All	<ul style="list-style-type: none"> - Access to the water is restricted to those wearing a buoyancy aid (BA). - BAs are checked by instructors for fit and condition. - Safety briefings include capsizing procedures and self-rescue techniques. - Qualified instructors (Paddle UK PSRC or FSRT) must be present. - Boats have adequate buoyancy; instructors are trained in rescues. - Activities are designed to reduce the likelihood of capsizing. 	Continuous monitoring and adjustment of activities based on group ability.	Weather, water conditions, or participant behaviour.
Entrapment in boat and capsizing	All	<ul style="list-style-type: none"> - Safety briefings include how to exit a boat and respond to capsizes. - Clothing is checked for entrapment risks 	Reinforce clothing checks and ensure all participants understand capsizing	New equipment or participant clothing.

		<p>(e.g., loose straps).</p> <ul style="list-style-type: none"> - Boats are matched to paddler size. - Qualified instructors (Paddle UK PSRC or FSRT) must be present. 	procedures.	
Cold wind, cold water / Hypothermia	All	<ul style="list-style-type: none"> - Participants are advised on appropriate clothing. - Instructors carry spare clothing and emergency blankets on cold sessions or long journeys. - Paddlers are monitored for signs of cold stress. 	Adjust session length or intensity based on weather.	Sudden temperature drops or prolonged exposure.
Heat and sun / Dehydration and sunburn	All	<ul style="list-style-type: none"> - Participants are advised to wear light layers, hats, and sunscreen. - Instructors carry water, ideally in named or single use bottles. - Paddlers are monitored for signs of heat stress. 	Encourage regular hydration and apply sunscreen.	High temperatures or extended sessions.
Slips, trips and falls	All	<ul style="list-style-type: none"> - Hazards such as slopes and ramps are highlighted in safety briefings. - No running on landing stages or bankside. - Crowd and equipment control on landing areas. - Portage points assessed before use. 	Reinforce safe movement and monitor high-traffic areas.	Wet or muddy conditions increasing slip risk.
Manual handling	All	<ul style="list-style-type: none"> - Instructors demonstrate correct lifting techniques. - Safety briefings include awareness of surroundings when carrying boats. - Extra care taken with waterlogged boats. 	Provide additional support for younger or smaller participants.	Heavier boats or uneven terrain.
Paddles / Impact injury	All	<ul style="list-style-type: none"> - Safety briefings cover paddle awareness. - Instructors monitor paddle use throughout the session. 	Reinforce paddle etiquette during games or group activities.	Group dynamics or participant behaviour

General impact injury	All	<ul style="list-style-type: none"> - Safety briefings cover general risks. - Helmets are worn when required (e.g., weirs, whitewater). 	Ensure helmets are available and used appropriately.	Activity type or water conditions.
Wind	All	<ul style="list-style-type: none"> - Instructors assess wind conditions before and during the session. - Activities are modified or cancelled if wind exceeds safe limits or changes the session's remit. - Shelter is sought in case of sudden weather changes during longer journeys. 	Monitor forecasts and have contingency plans in place.	Sudden gusts or shifts in wind direction.
Water contamination and litter/infection	All	<ul style="list-style-type: none"> - Instructors visually inspect water conditions before and during the session. - Participants are advised not to touch or collect litter or debris from the water. - Handwashing or sanitising is encouraged immediately after the session. - Participants are advised to shower after paddling to reduce infection risk. 	Reinforce hygiene practices and monitor for signs of illness.	Water quality alerts or visible pollution.
Other water users and obstructions	All	<ul style="list-style-type: none"> - Safety briefings include awareness of moored/passing boats, anglers, weirs, low bridges, trees, and submerged hazards. - Instructors identify and manage hazards throughout the session. 	Adjust routes or activities to avoid known hazards.	Increased river traffic or new obstructions.
First aid and emergencies	All	<ul style="list-style-type: none"> - Trained first aiders accompany each group with appropriate kits. - At least one instructor carries a mobile phone. - Participants with medical needs are identified and carry their medication or have it held by instructors. 	Ensure all leaders are aware of emergency procedures and participant needs.	New medical conditions or changes in group composition.
Craft-specific	All	<ul style="list-style-type: none"> - Mega/Giant SUP: No leashes to prevent 	Reinforce craft-specific rules	New equipment or

controls		<p>entanglement.</p> <ul style="list-style-type: none"> - Canoes, Bell Boats, Kata Canoes: Ropes/painters must be coiled and secured. - Bell Boats: Extra care when moving around; maintain three points of contact; no paddles carried while moving. - All craft: Do not exceed seating or weight limits (e.g., Jobe Mega SUP max 6 people/450kg). - Activities involving standing must be done in deep, obstacle-free water. - No body parts between boats when rafting up. - No submersion games under boats, except during 1:1 rescue training. 	during briefings.	unfamiliar participants.
End of Session Jumping in and Swimming	All	<ul style="list-style-type: none"> - Jumping into the river is discouraged due to shallow water and hidden hazards. - Water quality, temperature, and air temperature must be assessed before allowing swimming. - A dedicated safety briefing must be given, including entry/exit points and boundaries. - Kayak Launch: No jumping permitted; safe for seated water entry and exit. - Bell Boat/Canoe Launches: Jumping allowed only if depth is $\geq 1\text{m}$ and approved by an instructor. - Step ladder available for exit but introduces additional risks to be briefed. - No swimming/jumping after the first of back-to-back sessions. 	Strict enforcement of rules and supervision.	Water levels, temperature, or participant behaviour.

		<ul style="list-style-type: none">- Swimming only allowed if all boats are off the water (except safety cover), with proper supervision.- Paddling kit, including shoes and BAs, must be worn.- Leader ratios: 1 on-water leader per 8 swimmers, plus 2 bank-based leaders with throw lines.- Virtual boundaries to be set and enforced.		
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Cub Splash – Contingency Plans

Event Dates: 20/06/2025 – 22/06/2025

Location: LOPC

1. Severe Weather (Flooding, Storms, Extreme Heat)

Trigger: EA flood alerts, thunderstorm warnings, or extreme temperatures.

Action:

- Notify all leaders and Explorer Scouts.
- Suspend all activities.
- Begin structured site-wide pack-down.
- Contact parents with pick-up instructions.
- Ensure all groups accounted for before departure.

2. Major Medical Emergency or Illness Outbreak

Trigger: Serious injury requiring evacuation, or contagious illness reported across groups.

Action:

- Call emergency services if needed.
- Isolate affected individuals in First Aid area.
- Inform leaders and prepare to break down non-essential activities.
- Notify parents for immediate collection.
- Log and report incident to Scout HQ.

3. Fire on Site

Trigger: Any uncontrolled fire or smoke requiring evacuation.

Action:

- Sound alarm and evacuate to assembly area.
- Call emergency services.
- Once safe, supervise rapid return to tents to pack essential kit.
- Organise departure from site once safe and all are accounted for.

4. Security/Safeguarding Incident

Trigger: Intruder, missing person, or safeguarding breach.

Action:

- Secure site and gather leadership team.

- Notify police if needed.
- Initiate pack-down if incident poses continued risk.
- Contact parents for early collection.

5. Site Infrastructure Failure (e.g., no toilets, no water, power loss)

Trigger: Critical failure of facilities impacting safety or hygiene.

Action:

- Assess if temporary fix possible.
- If not, initiate controlled camp breakdown.
- Notify parents of early closure and collection details.